



## 2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant: 20140343

### Organization / Agency Information

\$25,000

<b>Organization/Agency Name:</b> Yucaipa Animal Placement Society <i>6855</i>		
<b>Physical Address</b> 11937 13 <sup>th</sup> St: <span style="float: right;">City/State/Zip Yucaipa, Ca 92399</span>		
<b>Mailing Address:</b> P.O. Box 199 <span style="float: right;">City/State/Zip Yucaipa, Ca 92399</span>		
<b>CEO or Director:</b> Sheryl Troutman <span style="float: right;">Title: Program Manager</span>		
<b>Phone:</b> 909 790-1440	<b>Fax:</b> 909 790-1440	<b>Email:</b> Chasusaadmin@gmail.com
<b>Contact Person:</b> Laurie Hiers <span style="float: right;">Title: Office Manager/Kennel Manager</span>		
<b>Phone:</b> 909 790-1440	<b>Fax:</b> 909 790-1440	<b>Email:</b> laurie@yaps.org
<b>Web Site Address:</b> Info@yaps.org		<b>Tax ID:</b> 23-7362678

### Program / Grant Information

**Interest Area:**  Health  Environment  Animal Protection  Education  Human Dignity

<b>Program / Project Name:</b> healthy pet companion program made possible by the S.L. Gimbel Foundation		
<b>Amount of Grant Requested:</b> 25,000.00	<b>Total Organization Budget:</b> 276,666.00	<b>Percentage of Organization's Total Budget used for Administration:</b> 17%
<b>Purpose of Grant Request (one sentence):</b> Our goal with the assistance of the Gimbel Foundation is to make pet ownership a reality for low and or limited income special needs populations.		
<b>Gimbel Grants Received: List Year(s) and Award Amount(s)</b> 2011 - \$15,000.00		

### Signatures

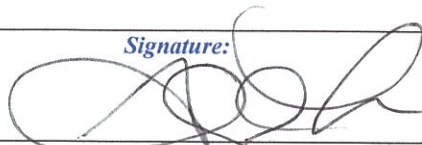
<b>Board President / Chair: (Print name and Title)</b> Charles E. Irvin III, DVM Board President	<b>Signature:</b> 	<b>Date:</b> 4/2/14
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Executive Director/President: (Print name and Title)

Signature:

Date:

Sheryl Troutman Program Manager



4-2-14

## **2014 S.L. Gimbel Foundation Fund APPLICATION**

### **Narrative**

Please provide the following information by answering all questions (I to IV) in **THREE (3) typed pages, 12 Font, One Inch Margins**. Please be thorough, clear, specific, and concise.

#### **I. Organization Background; Target Population:**

- A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?
- B) What are some of your past organizational accomplishments (last three years)?
- C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics.

#### **II. Project Information:**

- A) Statement of Need
  1. Specify the community need you want to address and are seeking funds for.
- B) Project Goal, Objectives and Methodology
  1. State your project goal. Describe your project. How does your project meet the community need? What is unique and innovative about this project?
  2. State up to three objectives. Objectives should be specific, measurable, action-oriented, realistic, and time-specific. Specify the activities you will undertake to meet each objective. Use the following format for your objectives and respective activities:  
Objective I:  
Activities:  
Objective II:  
Activities:  
Objective III:  
Activities:  
Provide a timeline for implementing the project?
  3. Who will this grant serve? Describe your target population. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals. Include a detailed list of activities and number of participants for each activity.
  4. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers?
- C) Project Outcomes and Evaluation
  1. What are the key anticipated outcomes of the project and impact on participants?
  2. How will you know if you have achieved the expected outcomes?
  3. How will progress towards the objectives be tracked and outcomes measured?
- D) How will you use the grant funds?

#### **III. Project Future**

- A) Explain how you will support this project after the grant performance period.

#### **IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications**

- A) Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions?
- B) Describe the qualifications of key personnel/staff responsible for the project.

## 2014 S.L. Gimbel Foundation APPLICATION

### V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below. Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Vet costs for Disabled/Low Income	70 clients @ approximately \$250.00 each = \$17,500.00			\$17,500.00	\$17,500.00
Vaccine Clinic	Da2ppv 2 flats @ 167.25 each, Bordetella 2 flats @117.25 each, Rabies 2 bottles @ 101.25 F VRCP 1 flat @101.25, microchips 25@and 10 each, syringes and needles 200 @ .75 each, sharps disposal @ 200, other supplies including paper towels, vaccine certificates, sanitary sprays and hand gel, paper \$150.00, registered vet tech \$20/hr @ 4 hrs, vet 75.00/hr @4 hrs = \$2002.75	\$680.00	\$322.75	\$1,000.00	\$2,002.75
Senior for Senior	24 animals @ 400.00 each = \$9600.00	\$3600.00	\$1000.00	\$5,000.00	\$9600.00
Program Liaison	200 hours @ \$14.00 hr = \$2,800.00	\$1,300.00		\$1,500.00	\$2800.00



<b>TOTALS:</b>		\$5,580.00	\$1,322.75	25,000.00	\$31,902.75

**VI. Sources of Funding:** Please list your current sources of funding and amounts.

*Secured/Awarded*

Name of Funder: Foundation, Corporation, Government	Amount
Herdina Grant	\$15,000.00
City of Yucaipa funding period 07-01-13 through 06-30-14	\$10,000.00

*Pending*

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
<i>City of Yucaipa</i>	<i>10,000.00</i>	<i>July 15th, 2014</i>

**VII. Financial Analysis**

**Agency Name:** Yucaipa Animal Placement Society

**Most Current Fiscal Year (Dates):** From 07-01-12 To: 06-30-13

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

**Program to Total Expenses Ratio:** Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$177,785.00	\$237,039.00	75 %

990: Part IX, Column B, Line 25      990: Part IX, Column A, Line 25

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization's <u>Current</u> Total Budget used for Administration (from cover page)	Differential
<u>25</u> 10 %	<u>17</u> 10 %	<u>8</u> 0 %

If the differential is above (+) or below (-) 10%, provide an explanation:

**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

<b>Cash</b>	<b>+ Accounts Receivables</b>	<b>/Current Liabilities</b>	<b>= Quick Ratio</b>
\$20,579.00	\$113.00	2529.00	8.18%

**Excess or Deficit for the Year:**

<b>Excess or (Deficit) Most recent fiscal year end</b>	<b>Excess or (Deficit) Prior fiscal year end</b>
\$42,414	\$(50,166.)

**Notes:**

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>	<b>Funding Source</b>	<b>Amount</b>	<b>% of Total Revenue</b>
Contributions	\$122,453	44%	Program Fees	\$87,051	31%
Fundraising/Special Events	\$32,949	12%	Interest Income	\$	
Corp/Foundation Grants	\$27,000	10%	Other:	\$	
Government Grants	\$10,000	3%	Other:	\$	

**Notes:**

**VIII. Application submission check list:**

	<b><u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u></b>	<b><u>Submit ONE (1) Copy:</u></b>
	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	A copy of your current 501(c)(3) letter from the IRS
	A list of your Board members and their affiliations	A copy of your most recent year-end financial statements (audited if available; double-sided)
	Your current operating budget and the previous year's actual expenses	A copy of your most recent 990 ( double-sided)
	Part IX only of the 990 form, Statement of Functional Expenses (one page)	
	For past grantees, a copy of your most recent final report.	





## **Organization Background – Target Population**

Yucaipa Animal Placement Society (YAPS) is a private, no-kill, 501 (c) 3 non profit animal shelter located in Yucaipa, California. Our mission is to prevent euthanasia of dogs and cats in shelters throughout the region by providing them a temporary safe haven until a permanent loving home can be found. Well established YAPS has been assisting animals and their people within the Inland Empire region for over fifty years. Working loosely with our city and local governments, our main objective is simply to be an invaluable resource to the community, assisting not only pets, but their people as well.

YAPS strives to offer programs that assist and encourage people to maintain their pet's health and happiness, in addition to helping homeless pets. Our relationship with the City of Yucaipa, has afforded YAPS the opportunity to continue to offer the spay and neuter voucher program to assist its citizens pet owners in getting their animals altered and licensed. Having served thousands of residents since its inception, the program is heavily utilized within our community. We as an agency have also created and implemented a Senior Pet Companion Program, currently funded by the Herdina Grant, which allows for qualifying low-income seniors to receive financial assistance with their pet's veterinary care and upkeep. We also supply our local senior center with pet food to distribute to those seniors who need it and try to assist in any way possible to make owning a pet less financially taxing. Keeping with our commitment to the community and its pets, YAPS also offers low cost vaccine and microchip clinics, free housing for pets displaced during natural disasters, canine obedience training and speakers to local school to talk about responsible pet ownership.

To further promote responsible pet owners, YAPS offers a volunteer program at the facility allowing children and adults alike the opportunity to interact and learn more about their four-legged friends, including their upkeep and care. With over 200 active volunteers, the community support of our shelter is astounding. We work closely with all of the service clubs including the Lions club, Boys and Girls Scouts, Eagle Scouts, Kiwanis Kids Clubs and are currently a member of the local Rotary Service Club. These volunteers play a critical role not only in assisting with special projects and day to day activities, but also in the companionship and socialization of the shelter pets as they await their forever homes.

Another program that our facility offers is a pet rescue program which prevents adoptable animals from being euthanized at municipal shelters. Housing both dogs and cats, we perform an exam and all routine health care needs including vaccinations, deworming, micro chipping, spay or neuter and even dentals as needed. All surgeries are performed onsite at the Charles E Irvin Surgical Suite, which was opened in January 2010.

*"Yucaipa Valley Animal Placement Society is a no kill, non profit animal shelter that strives to prevent euthanasia of dogs and cats in shelters throughout the region by providing them a temporary safe haven until a permanent loving home can be found."*

## **Project Information/Future:**

Project Pet: a healthy pet companion program goal, with the assistance of the Gimbel Foundation, is to make responsible pet ownership a reality for low and or limited income, special needs populations. We are asking that \$17,500.00 of the requested funding go towards veterinary assistance for those on disability and or limited incomes, \$1,000.00 be used for assistance with routine pet healthcare via a vaccination clinic for the senior, \$5,000.00 to be used to enhance the lives of senior citizens with the addition of a pet to their household, and the remaining \$1,500.00 will be used for a project liaison, that will oversee and promote the activities for the above mentioned programs.

The pet assistance program is designed to prevent beloved pets from being displaced due to the financial hardships of those on limited incomes, like disability, by providing pet owners with veterinary care and upkeep that their faithful companion deserves. It is proven that pets provide many benefits to their owners including increasing their overall physical and mental wellbeing, and in many case providing their only source of companionship. Pets are known to reduce stress, which given the current economic state of affairs can drastically increase the quality of life of their people.

In order to accomplish our goal we are asking the Gimbel Foundation to help us provide those on limited fixed incomes a resource for financial assistance with their pet's needs. This will afford them the opportunity to keep their pet and all benefits associated with pet ownership. It has been brought to our attention that those on disability or other forms of fixed income are struggling to manage the cost of their pet's day to day expenses, let alone when medical issues arise. There is currently no financial assistance available for medical needs to pets of this population of pet owners within our community and surrounding areas (i.e. Yucaipa, Calimesa, Redlands, Mentone, San Bernardino, Beaumont and Banning). The funding would be used for routine care, like wellness exams to emergency issues, the idea being to get the pet the medical attention it deserves without causing too much hardship on the economically disadvantaged owner. To effectively administer this program, limited income is defined as no more than \$1,300.00 per month for a single income household and no more than \$2,500.00 per month for a dual income household. Supporting documentation will be required in the proof of identity, income, residency and pet ownership. Funding will be evaluated on a case by case, with need, finances and the opportunity for other avenues of help being analyzed before issuing veterinary assistance that exceeds \$250.00. Clients will be required to pay a portion of the requested expenses, which will be no more than 10 percent and no less than 2 percent. Records will be maintained on every client who has been approved for the funding which will include all required supporting documentation in addition to veterinary invoices that reflect grant monies paid on the client's behalf. These records will be available for audit, if the Foundation so chooses. However, we will submit a spreadsheet that details client name, address, phone number, pets medical need, amount issued and paid for the committees reference.

As mentioned in our organization background, YAPS offers a vaccination and microchip to low income seniors in the Yucaipa and Calimesa areas to maintain pet's overall health. With the help of the Gimbel Foundation we are looking to help offset the cost and to expand our senior vaccine clinic. Funding will go towards the purchase of additional vaccinations and microchips for this clinic. As well as subsidizing



other costs incurred with providing vaccines and documentation to the participants, (i.e. syringes, needles, sharps disposal, paper, vaccination certificates, etc). As well as a submission of a list of participants and services received.

The senior for Senior Program, the final portion of our funding will match seniors with a companion of a lifetime. A concern for senior adopters is that provided they choose a young pet companion, it will likely out live them, leaving the pet homeless unless other arrangements have been made. Older pets provide many benefits to elderly people, they are less active, typically housetraining and all in all pair with the lifestyle of a senior better than a high energy puppy/kitten or active adult does. This program will allow us to pair senior citizens with a healthy senior pet at a reduced fee of \$50.00. Currently each animal incurs an average cost of over \$400.00 during its stay at our facility. This amount includes everything from day to day care to all medical expenses. We are asking the Gimbel Foundation to help us offset this expense, providing funding in the amount of \$400 towards every Senior to Senior pet. This will allow us to ensure a healthy pet for the senior citizen by providing care that addresses any conditions that often to be problematic in older pets without having to pass that costs onto the new owner. For clarification a senior pet is defined as any pet age six and above and a senior citizen is defined as persons age 65 and above. The reduced rate in conjunction with the high level of care they are provided before being placed for adoption will give an incentive to seniors to adopt these pets that are more conducive to their lifestyle and will get senior pets out of shelters that would otherwise face the possibility of euthanasia. We offer and have identified other sources of funding to assist these pets so that once they have entered a home the financial ongoing care of these pets will not be an issue. At the rate of \$400 per pet we will be able to save an additional 24 pets, placing them into homes of loving seniors. A spreadsheet will be provided listing the seniors contact information and the pets name, breed, age and medical treatment received prior to adoption.

In conclusion, if funded, all activities will be documented separately through excel spreadsheets, participant folders and expenditure tracking will occur through our QuickBooks accounting program. This funding will be utilized over the course of one year from which funding is received.

#### **Governance and Executive Leadership:**

The YAPS board of directors consists of eight diverse members within our community. Each board member is active within the organization, offering their skills, talents and abilities to benefit the animals. The Program Manager and board work together as a team with mutual respect for each other's authority and the chain of command. In fact our resident licensed veterinarian is the President of our board of directors who donates his time on a weekly basis, working closely with the staff of YAPS to maintain the health of its animals. The board of directors makes its decisions through meetings that are scheduled every other month; however they also make themselves available as needed by the organization.

The staff that will be working on this project are two of the most qualified members of our team. They have a thorough knowledge of this program and will track the success of this program. This team has over 20 years of management experience, dealing with the public and meeting goals that have been set. They are very proactive within the community and will be reaching out to the various organizations that help the low income families within the various communities that this funding will be available to.

List of all Board Members

Charles E. Irvin 111 – President

Carl Arend- Vice President

Joyce Arend – Secretary

Denise Works – Treasurer

Allan Hart – Board Member

Cyndee Pelton – Board Member

Clift Alexander – Board Member

Janet Lachapelle – Board Member

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response to any question in this Part VII.

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

1 a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of 'key employee.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Charles E. Irvin III President	20 0	X						0.	0.	0.
(2) Carl Arend Vice President	20 0	X						0.	0.	0.
(3) Joyce Arend Secretary	5 0	X						0.	0.	0.
(4) Denise Works Treasurer	20 0	X						0.	0.	0.
(5) -----										
(6) -----										
(7) -----										
(8) -----										
(9) -----										
(10) -----										
(11) -----										
(12) -----										
(13) -----										
(14) -----										

**YAPS**  
**Profit & Loss Prev Year Comparison**  
 July 1, 2013 through April 3, 2014

	Jul 1, '13 - Apr 3, 14	Jul 1, '12 - Apr 3, 13	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Dog Items for sale	65.00	0.00	65.00	100.0%
Octoberfest Income	216.00	0.00	216.00	100.0%
Hats	15.00	0.00	15.00	100.0%
Donations	19,180.36	2,546.00	16,634.36	653.4%
End of Year Ask	7,352.22	2,522.00	4,830.22	191.5%
Paws and Claus for 2012	0.00	773.00	-773.00	-100.0%
County of San Bernardino	0.00	15,000.00	-15,000.00	-100.0%
Good Will-Fill the Truck	0.00	1,380.00	-1,380.00	-100.0%
Purina Pet for Senior	0.00	700.00	-700.00	-100.0%
Script Sales	0.00	327.06	-327.06	-100.0%
Co-Pay for Gimbel Grant	0.00	60.00	-60.00	-100.0%
Bets for Pets	15,431.41	13,980.00	1,451.41	10.4%
4th of July Picnic	1,882.00	485.00	1,397.00	288.0%
Low Cost Shot and Chip Clinic	2,526.00	3,457.75	-931.75	-27.0%
Low Cost Spay and Neuter Clinic	5,265.00	7,885.00	-2,620.00	-33.2%
Corporate Sponsorships	8,000.00	25,000.00	-17,000.00	-68.0%
Dontions for Spay and Neuter Cl	0.00	700.00	-700.00	-100.0%
Spray and Neuter Income Receive	0.00	10,000.00	-10,000.00	-100.0%
40800 - Sales - Other	20.00	0.00	20.00	100.0%
41000 - Contributions - Unrestricted				
41500 - Adoption Income	59,556.50	48,695.00	10,861.50	22.3%
41000 - Contributions - Unrestricted - Other	51,509.50	67,359.11	-15,849.61	-23.5%
<b>Total 41000 - Contributions - Unrestricted</b>	<b>111,066.00</b>	<b>116,054.11</b>	<b>-4,988.11</b>	<b>-4.3%</b>
41900 - Dog Licensing Income	692.45	889.95	-197.50	-22.2%
42000 - Grant Income	25,000.00	15,000.00	10,000.00	66.7%
42500 - Sales/Services	12.00	0.00	12.00	100.0%
42700 - Senior Co-Pay	255.00	197.00	58.00	29.4%
42800 - Interest Income	-20.35	-74.65	54.30	72.7%
49900 - Uncategorized Income	0.00	335.00	-335.00	-100.0%
<b>Total Income</b>	<b>196,958.09</b>	<b>217,217.22</b>	<b>-20,259.13</b>	<b>-9.3%</b>
<b>Cost of Goods Sold</b>				
51000 - Merchant Services Expense	2,683.54	2,280.57	402.97	17.7%
<b>Total COGS</b>	<b>2,683.54</b>	<b>2,280.57</b>	<b>402.97</b>	<b>17.7%</b>
<b>Gross Profit</b>	<b>194,274.55</b>	<b>214,936.65</b>	<b>-20,662.10</b>	<b>-9.6%</b>
<b>Expense</b>				
Octoberfest Expense	72.58	0.00	72.58	100.0%
Sewer Charges	334.16	0.00	334.16	100.0%
4th of July	171.91	0.00	171.91	100.0%
Bets for Pets-Expense	2,403.10	2,008.87	394.23	19.6%
Facilities Improvement				
Construction Project for New Of	12,913.92	0.00	12,913.92	100.0%
Facilities Improvement - Other	15,460.45	4,126.00	11,334.45	274.7%
<b>Total Facilities Improvement</b>	<b>28,374.37</b>	<b>4,126.00</b>	<b>24,248.37</b>	<b>587.7%</b>
Gimbel Grant Expenses	0.00	6,625.39	-6,625.39	-100.0%
Petty Cash reimbursement	1,821.70	906.48	915.22	101.0%
Kennel Expenses	4,061.58	2,724.54	1,337.04	49.1%
60500 - Senior Assistance Program	7,912.44	7,491.22	421.22	5.6%
60600 - Animal Emergency Program	127.50	0.00	127.50	100.0%
60700 - Spay/Neuter Voucher Program	9,005.00	9,895.00	-890.00	-9.0%
61000 - Vehicle Expenses	805.68	748.82	56.86	7.6%
61900 - Dog Licensing Expense	845.70	1,063.70	-218.00	-20.5%
62000 - Bank Service Charges	290.48	1,105.26	-814.78	-73.7%
62500 - Accounting Fees	30,375.00	14,900.00	15,475.00	103.9%
62600 - Advertising	2,476.51	2,228.72	247.79	11.1%
62850 - Cash Short(Over)	0.00	40.00	-40.00	-100.0%
62900 - Insurance Expense	6,276.57	3,837.32	2,439.25	63.6%
63000 - Legal Fees	20.00	20.00	0.00	0.0%
63500 - Fundraising Expenses	577.18	1,330.41	-753.23	-56.6%
63600 - Professional Fees	2,097.52	2,219.61	-122.09	-5.5%
65800 - Food & Entertainment	223.80	0.00	223.80	100.0%
66000 - Supplies Expense	252.79	272.32	-19.53	-7.2%
66500 - Telephone Expense	1,661.35	1,480.64	180.71	12.2%
66700 - cell phone expense	0.00	60.00	-60.00	-100.0%
66900 - Reconciliation Discrepancies	16.90	-69.89	86.79	124.2%
67000 - Postage and Shipping	621.93	102.72	519.21	505.5%
67500 - Licenses & Permits	10.00	10.00	0.00	0.0%
68100 - Rental Expense	236.00	8.00	228.00	2,850.0%
68500 - Maintenance Expense	2,710.13	2,162.56	547.57	25.3%
69000 - Printing Expense	361.80	161.78	200.02	123.6%
69200 - Office Expense	2,077.95	1,295.74	782.21	60.4%



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04/03/14

Accrual Basis

**YAPS**  
**Profit & Loss Prev Year Comparison**  
**July 1, 2013 through April 3, 2014**

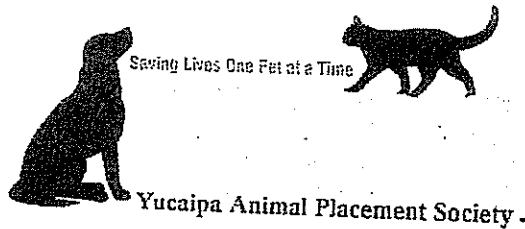
	Jul 1, '13 - Apr 3, 14	Jul 1, '12 - Apr 3, 13	\$ Change	% Change
69500 · Dues and Publications	0.00	80.00	-80.00	-100.0%
69800 · Uncategorized Expenses	342.09	0.00	342.09	100.0%
70000 · Travel Expense	0.00	210.10	-210.10	-100.0%
72000 · Payroll Tax Expense	10,778.78	11,629.27	-850.49	-7.3%
73000 · Tax Expense - Other	75.00	50.00	25.00	50.0%
77000 · Salaries Expense				
Garnishment	156.25	937.50	-781.25	-83.3%
Employee Medical Expenses	153.86	0.00	153.86	100.0%
77000 · Salaries Expense - Other	15,026.88	28,034.32	-13,007.44	-46.4%
<b>Total 77000 · Salaries Expense</b>	<b>15,336.99</b>	<b>28,971.82</b>	<b>-13,634.83</b>	<b>-47.1%</b>
77100 · Veterinary Surgical Room	418.78	1,168.88	-750.10	-64.2%
77500 · Wages Expense	48,164.98	35,716.79	12,448.19	34.9%
77550 · Workman's Comp Insurance	2,028.50	4,586.45	-2,557.95	-55.8%
77600 · Trash Disposal	1,679.47	1,680.25	-0.78	-0.1%
77800 · Utilites	5,451.50	3,321.04	2,130.46	64.2%
77850 · Propane	3,461.21	2,017.89	1,443.32	71.5%
78000 · Veterinary Fees	2,130.06	788.01	1,342.05	170.3%
78100 · Vaccines & Medications				
Vaccines	2,967.59	2,163.64	803.95	37.2%
78100 · Vaccines & Medications - Other	11,567.28	4,374.56	7,192.72	164.4%
<b>Total 78100 · Vaccines &amp; Medications</b>	<b>14,534.87</b>	<b>6,538.20</b>	<b>7,996.67</b>	<b>122.3%</b>
78150 · Veterinary Lab Fees	1,605.94	517.42	1,088.52	210.4%
78200 · Microchips	2,012.85	1,636.43	376.42	23.0%
78300 · veterinary supplies	744.84	435.77	309.07	70.9%
89000 · Other Expense	665.80	44.21	621.59	1,406.0%
<b>Total Expense</b>	<b>215,653.29</b>	<b>166,147.74</b>	<b>49,505.55</b>	<b>29.8%</b>
<b>Net Ordinary Income</b>	<b>-21,378.74</b>	<b>48,788.91</b>	<b>-70,167.65</b>	<b>-143.8%</b>
<b>Net Income</b>	<b>-21,378.74</b>	<b>48,788.91</b>	<b>-70,167.65</b>	<b>-143.8%</b>

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX.  X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21.				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22.				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	0.	0.	0.	0.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
7 Other salaries and wages.	89,133.	66,850.	22,283.	
8 Pension plan accruals and contributions (include section 401(k) and section 403(b) employer contributions).				
9 Other employee benefits.				
10 Payroll taxes.	15,723.	11,792.	3,931.	
11 Fees for services (non-employees):				
a Management.				
b Legal.				
c Accounting.	22,470.	16,853.	5,617.	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.				
g Other. (If line 11g amt exceeds 10% of line 25, column (A) amt, list line 11g expenses on Sch O).				
12 Advertising and promotion.	2,947.	2,210.	737.	
13 Office expenses.	2,094.	1,571.	523.	
14 Information technology.				
15 Royalties.				
16 Occupancy.				
17 Travel.	210.	158.	52.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.				
20 Interest.				
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	3,797.	2,848.	949.	
23 Insurance.	10,854.	8,141.	2,713.	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>Facility Improvement</u>	12,613.	9,460.	3,153.	
b <u>Senior Asst Program</u>	12,100.	9,075.	3,025.	
c <u>Spay/Neuter Voucher Program</u>	10,030.	7,523.	2,507.	
d <u>Vaccines/Meds</u>	9,252.	6,939.	2,313.	
e All other expenses. See Sch. O.	45,816.	34,365.	11,451.	
25 Total functional expenses. Add lines 1 through 24e.	237,039.	177,785.	59,254.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				



## Summation of Gimbel grant funding, 2011494

The Gimbel Grant provided by the Community Foundation has proved to be a major success with the low income population in the City of Yucaipa and the surrounding communities. Under the portion of the grant allocated to help low income recipients with veterinary care, our program enrolled a total of fifty-nine low income households, one of which never required and/or requested any financial assistance for their pets' care. The other fifty-eight however, took advantage of the opportunity of the aid to provide for their pets' care. The portion of the grant allocated to a vaccination and microchip clinic for seniors and low income recipients was a huge success, helping to vaccinate pets of forty-three households. We have also continued to help low income seniors and low income recipients with vaccines at our weekly vaccination clinic held at our facility. The final portion of the grant allocated to place senior dogs in homes with senior citizens allowed for ten senior dogs (age 6 years and over) to be placed into loving homes with senior citizens.

Through the duration of the funding period for the veterinary assistance for low income recipients, we found that based upon the increasing cost of pet care, the limit of \$250 per household was at points unrealistic if a pet had a huge medical crisis or emergency. We on occasion extended the proposed limit based upon need and financial feasibility, all the while encouraging recipients to request additional assistance from alternate venues like Actors and Others. We also played a role in negotiating down the fees from the treating veterinarians to help further the value of every dollar.

The senior dog for senior citizens portion of the program was a huge success among senior citizens in our community looking for a companion. The seniors who participated in the program were thrilled to adopt a companion that was further along in life, past the puppy stage, and that had received all the necessary veterinary care that could be expensive for those on a fixed/limited income. The dogs in the program were given a thorough health check, spayed/neutered, updated on vaccinations, microchipped, dental cleaning if needed, and other medical care required to get them ready to be placed into a home.

We sought various methods of marketing the different programs within the grant. We sent out various press releases with all the local newspapers, spoke with local veterinarians, along with the Yucaipa Mobile Home Renters Association, Senior Centers, and local retirement homes, in addition to Facebook, announcements on our website and other public service announcements to help spread the word about the grant and the Community Foundation.

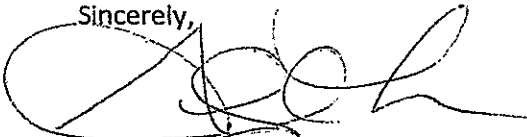
The low income veterinary assistance program provided \$10,183.34 worth of financial aid to low income recipients and their pet, \$1,038.79 of which was associated with the altering, or spaying and neutering. The \$1,000 allotted for the vaccination clinic helped to cover the cost of the vaccines, syringes and needles, sharps container, microchips, paper towels, vaccine certificates, sanitary sprays and hand gel, paper, staff time, and veterinarian technician's time used to administer the clinic. We were able to keep costs down for the vaccine and microchip clinic by using various discounts offered to shelters through vaccine manufacturers and by getting the veterinarian administering the vaccines to donate his time. The \$2,500.00 allocated for the senior dogs for senior citizens helped offset the expense incurred for the care, including veterinary care, of ten senior dogs at \$250.00 per dog. For administrative overhead, \$1,316.66 was used to cover the costs associated with outreach, intake and reporting. A total of 104.93 hours of staff time were devoted to

*"Yucaipa Valley Animal Placement Society is a no kill, non profit animal shelter that strives to prevent euthanasia of dogs and cats in shelters throughout the region by providing them a temporary safe haven until a permanent loving home can be found."*

Maintain the program, its recipients and financial accounting. Please see the enclosed documentation for a breakdown of funds distributed through the various programs funded by the grant.

Overall, for the 1<sup>st</sup> grant period of distributing the Gimbel Grant, I feel confident that we maintained accurate records, excellent customer service and hopefully exceeded the expectations set forth by the Community Foundation and its director.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sheryl Troutman', written over a horizontal line.

Sheryl Troutman

Program Manager





**MVI Veterinary Supply**

MVI Order Desk: (800) 824-3703  
 MVI Billing: (800) 896-8873  
 MVI Online: www.mwivet.com

Remit Payment To:  
 MVI VETERINARY SUPPLY CO.  
 FILE 50838  
 LOS ANGELES CA 90074-0838

DATE	PO NUMBER	DEA NUMBER
01/11/12 19:31	DR I	RM0183094-MWI
DUE DATE	ORDER NUMBER	INVOICE NUMBER
02/10/12	2512775	3715663
SOLD BY		CUSTOMER NUMBER
297 KATE		36781
		PAGE: 1 of 1

Please visit [www.mwivet.com](http://www.mwivet.com) to access MSDS materials and Pedigree information

**SOLD TO:**  
 YUCAIPA ANIMAL PLACEMENT SOCIE  
 CHARLES E IRVIN DVM  
 PO BOX 199  
 YUCAIPA CA 92399

**SHIP TO:**  
 YUCAIPA ANIMAL PLACEMENT SOCIE  
 CHARLES E IRVIN DVM  
 11937 13TH STREET  
 YUCAIPA CA 92399

New: Paperless Statements! Visit [www.mwivet.com/Paperless.aspx](http://www.mwivet.com/Paperless.aspx)  
 Have you ordered 2012 Rabies Tags? [www.mwivet.com/rabies.aspx](http://www.mwivet.com/rabies.aspx)

QUANTITY	BACK ORDERED	ITEM NO.	DESCRIPTION	UNIT SIZE	VENDOR NAME	TAX	UNIT PRICE	EXTENDED AMOUNT
4		024210	SYR 03CC 22X3/4 LS <i>Syringes for vaccines</i>	.B100	EXEL	Y	5.97	23.88

<b>SHIPPED FROM:</b> J W HURLEY AVE SUITE 101 SALINA CA 93291	<b>SHIPPING TERMS:</b> Standard Delivery California Overnight  909 214 5956	<b>SUBTOTAL</b> 23.88 <b>SHIPPING</b> <b>TAX</b> 1.85 <b>TOTAL</b> 25.73
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STATEMENT TO FOLLOW, IF PAYING BY INVOICE, PLEASE INCLUDE INVOICE NUMBER(S) ON THE CHECK. We take pride in our work! If there is a problem with your order, please contact us. All shipments will be considered *carried and non-refundable* unless notified.

All invoices are due and payable upon receipt. Finance charges of ONE AND ONE HALF PERCENT PER MONTH, AN ANNUAL PERCENTAGE RATE OF 18% will be assessed upon all invoices not paid by the 10th of the month following purchase. In no event will the FINANCE

MWI

Customer Invoice Copy

Invoice Date	Due Date	Order Number	Invoice Number
9/8/2011	10/10/2011	694986	2359152

SOLD TO:  
YUCAIPA ANIMAL PLACEMENT SOCIE  
CHARLES E IRVIN DVM  
PO BOX 199  
YUCAIPA, CA 92399

SHIP TO:  
YUCAIPA ANIMAL PLACEMENT SOCIE  
CHARLES E IRVIN DVM  
11937 13TH STREET  
YUCAIPA, CA 92399

Shipped	Item Number	Item Description	Unit Size	Vendor Name	Tax	Free	Unit Price	Extended Amount
1	010626	NOBIVAC CANINE 1DAPPV	825	MERCK ANIMAL HEALTH	N	Y	\$0.00	\$0.00
2	010626	NOBIVAC CANINE 1DAPPV	825	MERCK ANIMAL HEALTH	Y	N	\$99.25	\$198.50
2	022346	NOBIVAC INTRA TRAC 3	825	MERCK ANIMAL HEALTH	Y	N	\$106.25	\$212.50
							SUBTOTAL	\$411.00
							TAX	\$31.85
							TOTAL	\$442.85



# MERCK

Animal Health  
800-521-5767 Customer Service Dept.

## Invoice

240506331

Delivery Address:  
YUCAIPA ANIMAL PLACEMENT SOC  
IRWIN CHARLES E III DVM  
11937 13TH ST  
YUCAIPA CA 92399  
DEA Number

Billing Address:  
YUCAIPA ANIMAL PLACEMENT SOC  
IRWIN CHARLES E III DVM  
PO Box 199  
YUCAIPA CA 92399

Invoice date: 28-Oct-2011  
Order number: 1102080467  
PO number:  
Payment terms: 30 days net  
Payment due date: 27-Nov-2011  
Currency: USD  
Terms of delivery: FOB SHIPPING POINT

Order date: 27-Oct-2011  
Customer number: 10184210  
Orderhandler: Kathy CHRISTENSEN  
Tel number:  
Fax number:

Page: 1/1

Line No.	Material	Description	Qty ord	Qty Shipped	Price	Qty backord	Discount value	Net value in USD
1	048386	HA 134 ISO MICROCHIP & ENROLLMENT 9.99	25.000 EA	25.000 EA	9.99			249.75
	0821307A01	Quantity: 25	Exp date: 31-Aug-2013					
Delivery note no:		1202612807 27-Oct-2011						

Total gross value: 249.75  
Total net value: 249.75  
Total amount due in USD: 249.75

Remit To:  
Intervet Inc.  
BOX: 198428  
Atlanta, GA 30384-8428



**MWI Veterinary Supply**

MWI Order Desk: (800) 824-3703  
 MWI Billing: (800) 896-8873  
 MWI Online: www.mwivet.com

**Remit Payment To:**

MWI VETERINARY SUPPLY CO.  
 FILE 50838  
 LOS ANGELES CA 90074-0838

<b>DATE</b>	<b>PO NUMBER</b>	<b>DEA NUMBER</b>
08/03/11 18:36	909 214 5956 DR IRVIN	RM0183094-MWI
<b>DUE DATE</b>	<b>ORDER NUMBER</b>	<b>INVOICE NUMBER</b>
09/10/11	159638	1964318
<b>SOLD BY</b>		<b>CUSTOMER NUMBER</b>
034 SHAWN		36781

Please visit [www.mwivet.com](http://www.mwivet.com) to access MSDS materials and Pedigree information

**SOLD TO:**

YUCAIPA ANIMAL PLACEMENT SOCIE  
 CHARLES E IRVIN DVM  
 PO BOX 199  
 YUCAIPA CA 92399

**SHIP TO:**

YUCAIPA ANIMAL PLACEMENT SOCIE  
 CHARLES E IRVIN DVM  
 11937 13TH STREET  
 YUCAIPA CA 92399

New: KINAVET treats recurrent/nonresectable cutaneous mast cell tumors

SHIPPED	BACK ORDERED	ITEM NO	DESCRIPTION	UNIT SIZE	VENDOR NAME	TAX	UNIT PRICE	EXTENDED AMOUNT
2		007415	NOBIVAC FELINE 1HCPCB	B25	MRK	Y	103.25	206.50
1		005022	SUTURE SS #5-0 CASS J91S 5 0	CASS	JORG	Y	25.20	25.20
1		003867	CATGUT #3-0 J91C-3/0	CASS	JORG	Y	58.97	58.97
2		502017	ISOFLURANE 250ML	250CC	VTI	Y	18.95	37.90
1		022753	METACAM INJ 10ML	10CC	BIVI	Y	83.85	83.85

<b>SHIPPED FROM:</b> 8600 W HURLEY AVE SUITE 101 LIA CA 93291	<b>SHIPPING TERMS:</b> Standard Delivery California Overnight		
		SUBTOTAL SHIPPING TAX	412.42  31.96
	909 214 5956	TOTAL	444.38

STATEMENT TO FOLLOW, IF PAYING BY INVOICE, PLEASE INCLUDE INVOICE NUMBER(S) ON THE CHECK. We take pride in our work! If there is a problem with your order please contact us. All shipments will be considered contact and non-returnable unless notified within 24 hours upon receipt.

All invoices are due and payable upon receipt. Finance charges of ONE AND ONE HALF PERCENT PER MONTH, AN ANNUAL PERCENTAGE RATE OF 18% will be assessed upon all invoices not paid by the 10th of the month following purchase. In no event will the FINANCE CHARGES exceed the maximum lawful rate of the state.



## Gimbel Expenditures

Agency Name: Yucaipa Animal Placement Society      Report Date: 2-28-2013

Beginning Gimbel Funds: 1500.00      Low Income Aid: 10,183.34      Senior Dogs for Seniors: 2500.00      Admin. Costs: 1316.66

Vaccine Clinic: 1000.00

Client Name	New or Returning (N or R)	Number of Pets per visit	Date of Visit	Amount paid	Phone	Street Address	City/State/Zip	Type of Service Provided	Medical Facility
Albrecht, Nick and Sarah	N	1	7/24/2012	148.39	909-213-0291	11857 4th Street	Yucaipa, CA 92399	Zoe Bean - OVH 50- vaccines and Babe - Wound on left leg and	Redlands Animal Hospital
Alderman, Casey	N	2	11/1/2012	60	909-799-8484	25526 Redlands Blvd, Spc 25	Loma Linda, CA 92354	Molly - hole in tooth, dental	Green Valley Vet
Benson, Petra	N	1	12/14/2012	154.87	909-705-9841	34184 County Line Road, spc 38	Yucaipa, CA 92399	Sage - Hematoma in ear	Green Valley Vet
Bergevin, John	N	1	5/26/2012	250	909-913-9026	11741 Arcadia	Yucaipa, CA 92399	Trukey - neuter and vaccines, poss debarb	Green Valley Vet
Bloomhuff, Nina	N	1	5/31/2012	100	951-922-1405	2200 W. Wilson Street, #36	Banning, CA 92220	Dudley - remove baby teeth	Green Valley Vet
Bloomhuff, Nina	N	1	7/12/2012	137.75	951-922-1405	2200 W. Wilson Street, #36	Banning, CA 92220		Green Valley Vet
Budde, Matthew	N	1			909-553-9138	2516 Maple Street	San Bernardino, CA 92410	Dear - Letter stating that he is too old to neuter.	Green Valley Vet
Castle, Carol	N	1	2/3/2012	36.1	909-528-2382	35198 Avenue H	Yucaipa, CA 92399	Barry - gesh on inner right thigh	Green Valley Vet
Chavez-Salas, Rita	N	1	11/30/2012	247	909-797-0323	34985 Cedar Avenue	Yucaipa, CA 92399	Kieffer - parvo virus - bacteria	Yucaipa Animal Hospital
Contreras, Johnathon	N	1	9/19/2012	300	909-794-3118	12512 14th Street	Yucaipa, CA 92399	sore and hair missing and falling	Calimesa Vet
Cooper, Dorothy	N	1	2/21/2012	61.85	909-797-8917	12380 4th Street, spc 66	Yucaipa, CA 92399	sissy - mouth, poss abscess	Green Valley Vet
Cox, Patricia	N	1	7/5/2012	40	909-446-8047	12813 7th Street	Yucaipa, CA 92399		Green Valley Vet
Cox, Patricia	N	1	7/5/2012	38	909-446-8047	12813 7th Street	Yucaipa, CA 92399	Zoey - allergies	Green Valley Vet
Cox, Patricia	N	1	12/14/2012	38	909-446-8047	12813 7th Street	Yucaipa, CA 92399	Cici - Exam	Green Valley Vet

Crisanti, Marie	N	1	2/2/2012	207.1	909-797-7244	12435 6th Street, spc 101	Yucaipa, CA 92399	Roman - (pressure diabetes) Bloodwork and	Green Valley Vet
DeLeon, Paul	N	1	10/19/2012	85.26	951-315-6122	1990 E. Westward Avenue	Banning, CA 92220	Bandit - injuries from a dog fight	Banning Veterinary Hospital
Dunn-Francis	N	1	2/24/2012	96.54	909-913-8181	12830 6th Street	Yucaipa, CA 92399	Shiloh-Joy - OVH	Green Valley Vet
Edwards, Michael	N	1	3/13/2012	190.8	951-204-5966	11050 Bryant Street, Spc 46	Yucaipa, CA 92399	Shiloh-needs dental work	Yucaipa Animal Hospital
Encinas, Rebekah	N	1	1/2/2013	250	909-809-6163	11827 Vista Way	Yucaipa, CA 92399	Brownie - injured leg, needs x-rays	Green Valley Vet
Estrelda, Tony	N	2	2/10/2012	250	909-265-5633	34480 County Line Road, spc 70	Yucaipa, CA 92399	Lucy - ear infection and allergies, Leela broken toe	Green Valley Vet
Fitzgerald, Patrick and Carol	N	1	8/9/2012	102.18	909-570-9565	34111 Wildwood Canyon Road #99	Yucaipa, CA 92399	Ziggy - itching and scratching	Green Valley Vet
Fitzgerald, Patrick and Carol	N	1	8/22/2012	93.46	909-570-9565	34111 Wildwood Canyon Road #99	Yucaipa, CA 92399	Ziggy - itching and scratching	Green Valley Vet
Fitzgerald, Patrick and Carol	N	1	10/18/2012	149.64	909-570-9565	34111 Wildwood Canyon Road #99	Yucaipa, CA 92399	Lucky - loss of appetite/throwing up	Green Valley Vet
Flores, Luz	N	1	7/17/2012	70	909-252-2553	12726 California Street, Spc 12	Yucaipa, CA 92399	Garnusa - Neuter	Green Valley Vet
Frost, Richard	N	1	10/25/2012	78.12	909-790-0086	12791 3rd Street, #H	Yucaipa, CA 92399	Shakespeare - checkup	Green Valley Vet
Goodson, James & Lottie	N	1	9/18/2012	355.93	909-794-3118	35447 Ivy Avenue	Yucaipa, CA 92399	Tinker - Anal gland abscess	Yucaipa Animal Hospital
Gray, Cynthia	N	1	3/13/2012	250	951-634-2791	2200 W. Wilson Street, #22	Banning, CA 92220	Omrietta - vaginal prolusion	Loma Linda Animal Hospital
Gray, Cynthia	R	1	6/6/2012	100	951-634-2791	2200 W. Wilson Street, #22	Banning, CA 92220	Scruffies - anal problem	Loma Linda Animal Hospital
Hudson, Colleen	N	1	3/2/2012	38	951-206-9384	34261 Avenue J, #2	Yucaipa, CA 92399	Taco - growl on rear leg needs to be removed	Green Valley Vet
Johannes, Dawn	N	1	7/19/2012	218.75	909-780-0760	11050 Bryant Street, Spc 14	Yucaipa, CA 92399	Muffy - constipation	Green Valley Vet
Jones, Nellie	N	1	4/24/2012	35	909-792-7673	1239 Devon Place	Redlands, CA 92374	Iris - teeth, mouth	Adobe Veterinary Clinic

Kirk, Mark	N	1	3/8/2012	45	909-795-7353	13576 California Street #2	Yucaipa, CA 92399	MIMI - Neuter	Green Valley Vet
Lendingham, Anita	N	1	3/20/2012	38	951-515-3808	33847 Nebraska Street	Yucaipa, CA 92399	Mandi - bloodwork	East Valley Pet Hospital
Lanningham, Amber	N	1	4/27/2012	151.4	909-991-8190	11361 Deer Glen Road	Yucaipa, CA 92399	Molly - eye infection	Green Valley Vet
Lanningham, Amber	N	1	7/11/2012	139.59	909-991-8190	11361 Deer Glen Road	Yucaipa, CA 92399	abby - eye infection	Green Valley Vet
Lathrop, Romelia	N	1	10/31/2012	40	909-556-0524	12813 7th Street, spc 21	Yucaipa, CA 92399	Chequita - exam abdomen	Yucaipa Animal Hospital
Lewis, Ronald	N	1	4/5/2012	150	909-709-9145	1309 Tourmaline	Mentone, CA 92359	Buckwheat - unable to deliver pups	Yucaipa Animal Hospital
Lopez, Silverio	N	1	1/26/2012	250	951-845-6541	1245 Euclid Ave	Beaumont, CA 92223	Candy - broken leg surgery	Sunnymead Veterinary Clinic
Martinez, Eva	N	1	10/13/2012	300	909-528-7004	32251 Avenue E	Yucaipa, CA 92399	Rocky - Ears Chame - diarrhea and constant hunger.	Yucaipa Animal Hospital
Masterson, Robert	N	1	2/7/2012	104.24	951-315-0916	950 California Street, spc #1	Calimesa, CA 92320	Ceasar - Demodex	Green Valley Vet
Mendoza, Josie	N	1	2/7/2012	211.06	909-253-1308	1623 Wallace	San Bernardino, CA 92408	Ceasar - Demodex	San Bernardino Humane Society
Mendoza, Josie	N	1	5/2/2012	40	909-253-1308	1623 Wallace	San Bernardino, CA 92408	Ceasar - Demodex	San Bernardino Humane Society
Merling, Martin	N	1	11/1/2012	191.04	909-206-8189	11937 13th Street	Yucaipa, CA 92399	Shannon - leg x-ray	Rialto Animal Hospital
Mills, Janel	N	1	8/22/2012	108.78	909-641-4638	35574 Date Street	Yucaipa, CA 92399	Polly Pocket - spay DORIS - SKIT	San Bernardino Humane Society
Mullenix, Sherri	N	1	1/31/2012	123.38	909-797-2641	35137 Ave. A	Yucaipa, CA 92399	Irritations/allergies and ear infection	Green Valley Vet
Mullenix, Sherri	R	1	11/13/2012	135.85	909-797-2641	35137 Ave. A	Yucaipa, CA 92399	Angel - Seizures	Green Valley Vet
Ommen, Joan Van	N	1	2/15/2012	104.5	909-798-3486	1236 Ohio Street	Redlands, CA	Smokey - an abscess near his ear	Loma Linda Animal Hospital
Pierce, Linda	N	1	2/7/2012	174.44	909-705-2062	921 5th Street, #C	Calimesa, CA 92320	Sparky - Vaccine update and neuter	Calimesa Vet

Prokop, Bill	N	1	3/1/2012	38	909-795-5051	13063 5th Street, #37	Yucaipa, CA 92399	Traeger - Neuter Tuss - Hospitalization, euthanasia	Green Valley Vet
Purdue, Diana	N	1	6/30/2012	155.33	909-809-8054	12726 California Street, Spc 73	Yucaipa, CA 92399	Noodles - Front leg broken Kitties and check cyst on Baby Girl	Green Valley Vet
Rymer, Amanda	N	1	1/16/2012	40	909-560-5307	233 E. Nicolai Street	Banning, CA 92220	Mr. Biggs - neuter repair	Yucaipa Animal Hospital
Sawyer, Don and Mary	N	3	8/30/2012	244.09	909-570-4378	12380 4th Street, spc 14	Yucaipa, CA 92399	Roxie - growth on back	Green Valley Vet
Sheeks, Amanda	N	1	7/1/4/2012	68.53	909-528-4207	12811 Bryant Street	Yucaipa, CA 92399	Bennett - vomiting, diarrhea	Callimesa Vet
Sheeks, Amanda	R	1	7/1/4/2012	68.11	909-528-4207	12811 Bryant Street	Yucaipa, CA 92399	Annastasia - abscess repair	Yucaipa Animal Hospital
Shofeilit, Robin	N	1	10/25/2012	296	909-784-7570	11618 Pendleton Road	Yucaipa, CA 92399	Prince #2 - Deworm	General Dog & Cat Hospital
Skeens, Edna	N	1	11/7/2012	250	909-797-3865	12821 4th Street	Yucaipa, CA 92399	Herry - neuter and vaccines	Loma Linda Animal Hospital
Smelt, Jacob	N	1	10/17/2012	50	909-570-9593	737 Avenue L	Yucaipa, CA 92399	Chico - neuter and vaccines	Loma Linda Animal Hospital
Smith, Mary	N	1	5/3/2012	40	909-383-1714	7847 Tippecanoe, #5	San Bernardino, CA 92408	Pharaoh - allergies Chienne - Urination Problems, pulling hair out.. Not eating	Banning Veterinary Hospital
Spalding, Cheryl	N	1	6/7/2012	121	951-505-6309	35015 Comberton Street	Yucaipa, CA 92399	Maddie - mouth bleeding	Green Valley Vet
Spalding, Cheryl	N	1	6/7/2012	121	951-505-6309	35015 Comberton Street	Yucaipa, CA 92399	Mercus - ear infected	Green Valley Vet
Straka, Barbara	N	1	1/3/2013	200	909-446-5916	1456 N. Valley	Banning, CA 92220		
Sween, Knut	N	1	2/23/2012	139.53	909-913-2705	34184 County Line Road, spc 95	Yucaipa, CA 92399		
Torres, Sandra	N	1	3/17/2012	147.6	909-795-8281	35080 Chandler	Callimesa, CA 92320		
Villars, Larry	N	1	4/12/2012	115.87	951-892-1171	704 Massachusetts Ave	Beaumont, CA 92223		
Villars, Larry	N	1	5/26/2012	134.13	951-892-1171	704 Massachusetts Ave	Beaumont, CA 92223		
Wachsmuth, Cheryl	N	1	5/12/2012	238.98	909-583-4576	12438 Bryant Street	Yucaipa, CA 92399		





Internal Revenue Service

Department of the Treasury

P. O. Box 2508  
Cincinnati, OH 45201

Date: August 13, 2002

Yucaipa Valley Animal Placement Society  
PO Box 199  
Yucaipa, CA 92399

Person to Contact:  
Ms. Edwards 31-07427  
Customer Service Representative  
Toll Free Telephone Number:  
8:00 a.m. to 6:30 p.m. EST  
877-829-5500  
Fax Number:  
513-263-3756  
Federal Identification Number:  
23-7362678

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in April 1974 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.



The  
Community  
Foundation

Serving the Counties of Riverside and San Bernardino

*S. L. Gimbel Foundation Fund*

BOARD OF DIRECTORS

June 12, 2014

James Cuevas  
Chair of the Board

Philip Savage IV  
Vice Chair of the Board

Pat Spafford, CPA  
Chief Financial Officer

Sean Varner  
Secretary of the Board

Glenda Bayless

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

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Stanley Grube

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Dr. Albert Karnig

D. Matthew Pim

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Grover Trask  
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba  
President and CEO

Ms. Sheryl Troutman  
Program Manager  
Yucaipa Animal Placement Society (Y.A.P.S.)  
P.O. Box 199  
Yucaipa, CA 92399

Dear Ms. Troutman:

Congratulations! A grant has been approved for **Yucaipa Animal Placement Society (Y.A.P.S.)** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is July 1, 2014 to June 30, 2015**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

*Healthy Pet Companion Program: Provide pet services to low income and disabled individuals.*

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due on July 15, 2015** and a copy will be available online at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net) under Grants/Forms.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at [ccudiamat@thecommunityfoundation.net](mailto:ccudiamat@thecommunityfoundation.net).

Sincerely,

Celia Cudiamat  
Executive Vice President

Yucaipa Animal Placement Society (Y.A.P.S) 20140343 GIMB2



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501  
P: 951.241.7777 ~ F: 951.684.1911 ~ [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net)

## 2014 S.L. Gimbel Foundation Fund

### Grant Agreement

**Organization:** Yucaipa Animal Placement Society (Y.A.P.S)  
**Grant Amount:** \$ 25,000 **Grant Number:** 20140343  
**Grant Period:** July 1, 2014 through June 30, 2015 (Final report due by July 15, 2015)  
**Purpose:** Healthy Pet Companion Program: Provide pet services to low income and disabled individuals.

#### 1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

#### 2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

#### 3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

#### 4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

#### 5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

#### 6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When



publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net).

**7. Indemnification**

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

**8. Termination**

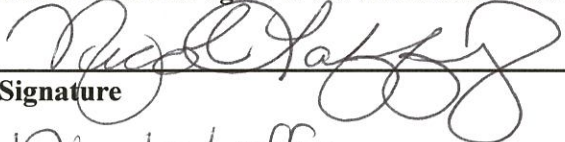
The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

**9. Limitation of Support**

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

\*\*\*\*\*

**I have read and agree to the terms and conditions of the Grant Agreement.**

  
\_\_\_\_\_  
Signature

Nicole Laffey  
\_\_\_\_\_  
Printed Name

7/16/14  
\_\_\_\_\_  
Date

Executive Director  
\_\_\_\_\_  
Title

Organization: 6855 Yucaipa Animal Placement Society (Y.A.P.S)  
Grant Number: 20140343





# The Community Foundation

Serving the Counties of Riverside and San Bernardino

## S. L. Gimbel Foundation Fund

### BOARD OF DIRECTORS

James Cuevas July 22, 2014  
Chair of the Board

Philip Savage IV Ms. Nicole Laffey  
Vice Chair of the Board Executive Director

Pat Spafford, CPA Yucaipa Animal Placement Society (Y.A.P.S.)  
Chief Financial Officer P.O. Box 199

Sean Varner Yucaipa, CA 92399  
Secretary of the Board

Glenda Bayless Dear Ms. Laffey: *N. Laffey*

Sergio Bohon The Community Foundation is pleased to enclose a grant check for \$25,000 from the S.  
Rabbi Hillel Cohn L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the  
Andrea Dutton grant check, you are agreeing to the conditions stated under the *Terms of Grant* which  
Robert Fey you have signed and returned. The completed Grant Evaluation form is due by July 15,  
Paul Granillo 2015 and will be available online on The Community Foundations website under  
Stanley Grube Grants/Forms. Please note that any grant variances or extensions must be requested in  
writing and in advance. Any remaining grant funds must be returned to The Community  
Foundation at the end of the grant period.

Kirk Harns We greatly appreciate any help you can give us in publicizing the grant. Please use the  
Dr. Albert Karnig following credit in any grant announcements or materials funded by the grant: "The  
D. Matthew Pim (name of project/program) is supported by a grant from The S. L. Gimbel  
Patrick O'Reilly Foundation." You may send copies of articles printed in local papers, stories in your  
agency newsletter, annual report, press releases, and other publications for our files.

Rose Salgado If you have any questions, please contact me at 951-684-4194.  
Beverly Stephenson

Grover Trask  
Immediate Past Board Chair

Sincerely,

Celia Cudiamat  
Executive Vice President

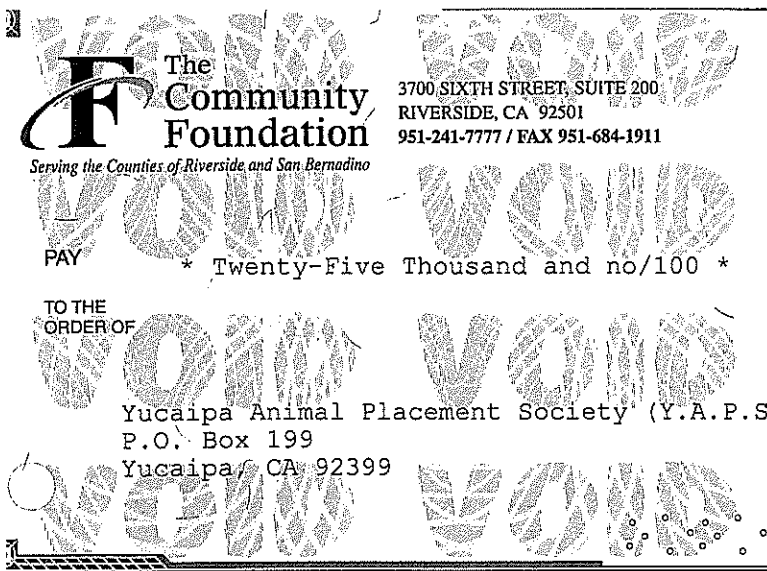
20140343

37541

GIMB2



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations



**The Community Foundation**  
 Serving the Counties of Riverside and San Bernardino

3700 SIXTH STREET, SUITE 200  
 RIVERSIDE, CA 92501  
 951-241-7777 / FAX 951-684-1911

**CITIZENS BUSINESS BANK**  
 A Financial Services Company  
 3495 Main Street, Riverside, CA 92501  
 90-3414-1222

37541

PAY \* Twenty-Five Thousand and no/100 \*

TO THE ORDER OF  
 Yucaipa Animal Placement Society (Y.A.P.S)  
 P.O. Box 199  
 Yucaipa, CA 92399

DATE 06/19/2014 AMOUNT \$\*\*\*\*25,000.00



*Celia Andriani*  
*Jonathan Lopez Yalca*  
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈037541⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation		37541
6855	Yucaipa Animal Placement Society (Y.A.P.S)	06/19/2014 037541
20140343	06/12/2014 Healthy Pet Companion Program	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$\*\*\*\*25,000.00

The Community Foundation		37541
6855	Yucaipa Animal Placement Society (Y.A.P.S)	06/19/2014 037541
20140343	06/12/2014 Healthy Pet Companion Program	25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00

CHECK TOTAL: \$\*\*\*\*25,000.00